

RELIGIOUS EDUCATION
POLICY HANDBOOK
2025-2026

ST. JOHN THE BAPTIST &
IMMACULATE CONCEPTION
RELIGIOUS EDUCATION PROGRAM



FATHER JOSEPH C. NALE

STEPHANIE PARTSCH, CRE

Welcome to another year of our Religious Education program (CCD)! Our volunteer teachers, confirmation directors, and substitutes are ready to share our Catholic faith with the students.

Please remember that you as parents are the primary educators of your children and are vital to their catechetical formation.

If you are willing to help in any way, or have any questions regarding our Religious Education Program, please feel free to contact Steph at the rectory: 814-495-5241 or by cell: 814-341-9016

Please review the following pages, then detach, sign, and return the bottom of this page stating that you have received this packet of information. Please provide a preferred email address for receiving future communications relating to CCD.

Thank you,
Stephanie Partsch, CRE

I acknowledge that I have reviewed the Religious Education Policy Handbook for 2025–2026.

Parent/Guardian Name Printed_____

Parent/Guardian Signature_____ Date_____

Preferred email:_____

CLASSROOM TIMES AND POLICY

Students in grades 1-6 will have class from **9:30-10:45**. Students in grades 7-11 will have class from **9:30-11:00**. All students must be picked up by **11:10am**.

1. Chronic absenteeism and tardiness will be addressed to the parents.
2. Participation in class and community service are important to the faith formation program.
3. Permission slips will be required for any function that takes place off church property.
4. At least one parent must attend any parent meeting that is scheduled for Religious Education classes or for sacrament preparation.

DISCIPLINE POLICY

The individual classroom teacher will be initially responsible for any behavior problems. If the student does not correct their own behavior, the teacher will refer the problem to the CRE and these steps will be followed.

- **FIRST OFFENSE:** The CRE will discuss the discipline problem with the teacher and the student so that a solution might be reached.
- **SECOND OFFENSE:** The pastor and the parent/guardian will be notified of the discipline problem.
- **THIRD OFFENSE:** The parent/guardian will again be notified. They will be required to sit in the classroom with their child during class.

DIOCESAN POLICY

1. Discipleship Events - It is Diocesan policy that events are offered throughout your child's religious education. If your child's class schedules an event, please be sure your child attends. Students are to attend at least 2 events during the year of their Confirmation
2. Service Projects- Service to the community is an important part of our Catholic Faith. Please encourage and actively participate with your child in service whenever possible. Help is often need for various church and community functions. Students preparing for Confirmation will receive additional information about completing and documenting a service project.

ADMITTANCE POLICY

Our Religious Education Program is open to all registered members of our parishes. There is a yearly fee for ***non-registered families***. \$25 for the first child and \$15 for each additional child in a family. Families may register at any time by contacting the rectory.

CELL PHONES

Students are not permitted to use their cell phones during class time for personal reasons. If a student needs to contact their parent they must first receive permission from their teacher.